



Serving the students, staff and schools in the Washington Elementary School District

The mission of the Washington Education Foundation is to promote, enhance, and supplement the educational goals of Washington Elementary School District

Grant Application Cover Page

Name of applicant _____

Phone number _____

Position _____

School _____

Project title _____

Mini Grant amount requested _____ (maximum of \$500.00)

OR

(Fall 2011 only) Professional Development Grant amount requested _____ (maximum of \$2,000.00; may only apply once every three years) WESD hire date for Professional Development Grant _____

I agree to follow all guidelines for this grant, including submission of a brief report. Travel is subject to Governing Board approval. Any supplies or equipment purchased with grant funds remain the property of WESD.

Applicant's signature _____ Date _____

I support this grant application because it supplements existing school and district initiatives.

Principal's signature _____ Date _____

Attach evidence of grant training. Attach narrative to respond to the items below. Attach principal's letter of support for professional development grant.

- 1) Project Description (maximum of three pages)
 - a. Need for the project, including description of current resources
 - b. Goals, including alignment with School Improvement Plan, Individual Growth Plan, WESD belief statement, and/or Arizona Academic Standards
 - c. Project activities: Describe how the goals will be met. Describe how you will demonstrate collaboration with parents, students, and other staff members
 - d. Timeline which shows completion of activities for Fall grants by June 30 and Spring by December 30. The professional development grant timeline must show completion of expenditures by June 30, 2012.
 - e. Outcome: Describe how you will assess the impact. Describe how this project will benefit WESD students
 - f. Sustainability: Describe the potential for sustaining this project in the future
 - g. Describe the plan for sharing the benefits of the project with others
- 2) Budget (maximum of one page)
 - a. Detailed budget
 - b. Cost effectiveness of the program, including leveraging existing resources

Applications are due by 5:00 p.m. on Friday, October 14, 2011 and Friday, February 17, 2012. Applicants may apply as often as they wish; however, only one grant award will be given per person per school year.

Send original to: **Mini Grant Awards Committee** OR Fax to: **602 347-2708 Attn: Mary Brandt**
Washington Education Foundation
4650 W. Sweetwater
Glendale, AZ 85304